



# Highridge Water Authority

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***THIS PAMPHLET REPRESENTS A CONDENSED VERSION OF THE AUTHORITY'S RULES, REGULATIONS, WATER RATES, AND FEES. THE AUTHORITY RESERVES THE RIGHT TO TERMINATE OR REFUSE WATER SERVICE TO ANYONE NOT ABIDING BY THESE STATUTES OR ANY OTHER GOVERNMENTAL REGULATIONS WHICH ARE APPLICABLE TO AND GOVERN THE WATER SERVICE SUPPLIED BY THE AUTHORITY. A COMPLETE COPY OF THE "RULES AND REGULATIONS" IS AVAILABLE UPON REQUEST. THE SCHEDULES FOR WATER RATES AND MISCELLANEOUS FEES ARE ESTABLISHED BY THE AUTHORITY. THE AUTHORITY RESERVES THE RIGHT TO ADJUST THE RATES AT ANY TIME.***

## **HIGHRIDGE'S RESPONSIBILITIES**

Upon the approval of customer's application and payment of required fees, the Authority will tap the main, insert the corporation, install service pipe (50 foot maximum) to curb line and install curb stop and service box. The responsibility for maintenance, repairs, replacement, or operation of these facilities remain the Authority's. **\*Under no circumstances shall any person not authorized by the Authority open or close the curb stops or street valves/hydrants in any public or private line.**

## **CUSTOMER RESPONSIBILITY**

It will be the customer's responsibility to install and maintain customer service line from the curb into the premise, a meter pit, and all indoor/outdoor plumbing. The customer's service line shall not be less in size and quality than the Authority's service line to the curb. The property owner/customer must keep these facilities in good condition under penalty of discontinuance of service by Highridge.

### **TO REQUEST WATER SERVICE:**

**OWNER** – MUST COMPLETE APPLICATION AND PROVIDE A COPY OF PROPERTY DEED OR SALES AGREEMENT.

**TENANT** – MUST COMPLETE APPLICATION, PROVIDE COPY OF PHOTO IDENTIFICATION, AND RETURN OWNER/TENANT CARD IN ADDITION TO \$125.00 DEPOSIT.

**APPLICATION FEES** - PAYABLE PRIOR TO SERVICE RENDERED.

## **INSTALLATION SPECIFICATIONS:**

- 1.) **SERVICE LINE:** Pipe size for residential users shall be:
  - ¾" or 1" 200 P.S.I. plastic (**COPPER TUBING SIZE ONLY**)
  - For pipe sizes 1 ½" and larger, other requirements may apply.
  
- 2.) **METER PIT:** (as of Sept 2017) Required at all premises when installing a new water service. These shall also be mandatory when replacing an existing service line or meter pit. Pit shall be located adjacent to the property line along the street or right of way in which the water main is located or per Authority discretion. Materials necessary include:
  - PVC meter pit (15" diameter by 3' deep) containing 5/8"x 3/4" tandem coil setter in which the following are included ;
  - ¾" coil tubing and ¾" iron pipe fittings;
  - Insulation disc – minimum 1 ½" thickness;
  - Locking lid; and
  - Adjustable meter platform plate and support brackets;
  
- 3.) **PRE-EXISTING METER PIT:** (pre Sept 2017) shall contain the following materials:
  - Meter yoke (12") with shut off valve, double check valve, and pressure reducer on an S bar setter;
  - Additional shut off valve inside the building being served;
  - **All fittings must be brass compression type.**
  
- 4.) **FOR METERS INSIDE THE BUILDING – this is a pre-2017 arrangement.** Owner shall install and maintain:
  - Two (2) shut off valves (one each before and after meter);
  - One (1) set of two (2) brass meter couplers for a 5/8" x 3/4" water meter;
  - One (1) pressure reducer on the inlet side of water meter;
  - One (1) double check valve – placed after meter;
  - The above shall be located in an easily accessible place near the entrance of the service pipe into the building.
  - **All fittings must be brass compression type.**

**NOTE:** A second shut off valve, for emergency use by building's owner, is required for any water service line. It can be inside a meter pit or preferably immediately after the entrance of the service pipe into the building but always on the outlet side of water meter

## **OTHER CONDITIONS:**

- Solder joints before the meter as well as hose clamps of any kind are prohibited.
- A 7 ½" gap between the meter couplings is required to install meter.
- **PLEASE NOTE CUSTOMER MUST PROVIDE THE AUTHORITY WITH AT LEAST A 24-HOUR NOTICE FOR ALL CHANGES IN SERVICE AND APPLICATIONS FOR NEW SERVICE.**

## **ADDITIONAL INFORMATION:**

- 1.) A minimum depth of three (3) feet is required for meter pits and service lines;
- 2.) Meters shall be protected from freezing, tampering, or other damage;
- 3.) **The Authority must inspect and approve, prior to backfilling of any trench, the installation or repair of customer's service line;**
- 4.) Cross connections between any private water source and the public water system are prohibited;
- 5.) **No water will be turned on if curb box is improperly set.**

## **METERS:**

Highridge Water Authority reserves the exclusive right to determine when and where meters shall be installed and shall determine the size of meter to be installed. The meter remains the property of the Authority. Access to same for reading, inspection, testing, and repairs, etc. must be permitted at all reasonable times by the customer. The customer shall be responsible for all damage which occurs to a meter other than ordinary wear.

## **FEES PAYABLE UPON APPLICATION FOR SERVICE**

### **CONNECTION FEES (Tapping charge):**

- |    |   |  |
|----|---|--|
| 1. | 3/4" short service  | \$1,150.00                                     |
| 2. | 3/4" long service – requires road boring  | \$1,150.00 plus<br>Actual time & material cost |
| 3. | 1" and larger   | \$1,150.00 plus<br>Actual time & material cost |
| 4. | Customer Facilities Fee – mandatory for new services<br>Includes 5/8" x 3/4" meter furnished & set by Authority<br>personnel. Meter type to be determined by Authority. | \$140.00/\$200.00                              |

## **CUSTOMER FACILITIES FEES – SERVICE RENEWAL**

- |    |  |                              |
|----|--|------------------------------|
| 1. | Customer Facilities Fee –<br>Includes 5/8" x 3/4" meter furnished & set by Authority<br>personnel. Meter type to be determined by Authority. | \$140.00/\$200.00            |
| 2. | Meter larger than 5/8" x 3/4" meter furnished & installed  | Market Price<br>by Authority |

## SCHEDULE OF METER RATES

The following water rates were adopted at the January 17, 2017 meeting of the Highridge Water Authority. (The Authority reserves the right to adjust the rates at any time.) Please note this schedule represents the minimum charges according to meter size and class for each account.

MIN. MONTHLY USAGE MINIMUM		
METER SIZE	IN THOUSANDS	MONTHLY CHARGE
5/8 x 3/4"	2,000	\$16.80
1"	6,000	\$50.40
1 1/2"	15,000	\$126.00
2"	24,000	\$201.60
3"	48,000	\$403.20
4"	75,000	\$630.00
6"	150,000	\$1,260.00
8"	240,000	\$2,016.00
10"	345,000	\$2,898.00
12"	420,000	\$3,528.00

Price per 1,000 gallons over minimum charge for above meter size:

First 3,400,000 gallons = \$8.40/1,000 gallons

Above 3,400,000 gallons = \$1.10/1,000 gallons

\*\* WATER RATE FOR TEMPORARY PURCHASES IS \$8.40 PER 1,000 GALLONS.  
(Billing frequency at Authority's discretion.)

\*\*\* A \$5.00 MONTHLY SERVICE SURCHARGE IS ASSESSED TO EACH UNIT SERVED.

### MISCELLANEOUS CHARGES

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | Bad Check  | \$ 15.00<br>plus bank charge        |
| 2. | Service Calls- Includes: Turn on/off, inspection of repaired/<br>renewed service lines, downsizing of meter, posting, etc. |                                     |
|    | a.) If scheduled one day in advance<br>(during normal business hours)  | \$ 25.00                            |
|    | b.) If not scheduled one day in advance<br>(during normal business hours)  | \$ 50.00                            |
|    | c.) Outside of normal business hours   | \$160.00                            |
| 3. | Tenant Deposit   | \$125.00                            |
| 4. | Meter Test / Requested by Customer (for meters 1" or smaller)<br>Larger than 1" – cost furnished upon request              | \$ 60.00                            |
| 5. | No lien letter   | \$ 15.00                            |
| 6. | Lien Filing Fee  | \$ 50.00<br>plus county filing fees |
| 7. | Tap Inquiry Fee (applied to tap)   | \$ 50.00                            |
| 8. | Service Availability Inquiry (written)   | \$ 25.00                            |